

Mailboxes for Submittal & Processing

EMAIL ADDRESS	FUNCTION
SDSParticipants@fello.org	All participant-related documentation including plans, budget sheets, budget modifications, award letters, Family as Staff forms, Participant Agreements, and enrollment forms/inquiries **ALL REQUESTS TO INITIATE SERVICES**
SDSNewHirePackets@fello.org	All new hire paperwork, correspondence, and questions
SDSTrainingDocumentation@fello.org	All training certificates and updates including First Aid and CPR cards, Support Broker training certificates, etc.
SDSEmployeeRelations@fello.org	Termination forms, verifications of employment requests, unemployment inquiries, and workers' compensation claims
SDSEmployeeUpdates@fello.org	Employee change forms (demographic, service code or rate changes) and changes to direct deposit or tax withholdings
SDSVendor@fello.org	All vendor payment requests and supporting documentation
SDSMileage@fello.org	Mileage reimbursement requests
SDSHRSTAccessRequests@fello.org	HRST access requests for any self-directed participant served by Fello.
SDSVendorCompliance@fello.org	All vendor credentials required to process vendor payment requests as outlined on the Vendor Requirements form.



Contacts & Resources

Phone: 1.866.252.6871 | Fax: 1.888.272.2236

Website: fello.org/selfdirectedservices/

Open a Customer Service Ticket: felloselfdirection.zendesk.com

External Self-Direction Web Links*

WEB LINK	FUNCTION
https://dda.health.maryland.gov/Pages/Self-Determination.aspx	Maryland Dept of Health - Developmental Disabilities Administration (DDA) webpage for Self-Determination and Self-Directed Services
https://dda.health.maryland.gov/Pages/sdforms.aspx	Maryland Dept of Health - Developmental Disabilities Administration (DDA) webpage for Self-Directed Services Guidance, Forms, and Webinars
https://health.maryland.gov/dda/Pages/Financial-Management-and-Counseling-Services.aspx	Maryland Dept of Health - Developmental Disabilities Administration (DDA) webpage for Financial Management and Counseling Services
https://health.maryland.gov/dda/Pages/Financial-Management-and-Counseling-Services.aspx	Maryland Dept of Health - Developmental Disabilities Administration (DDA) webpage for Financial Management and Counseling Services - Agencies
https://health.maryland.gov/dda/Pages/contact.aspx	Maryland Dept of Health - Developmental Disabilities Administration (DDA) webpage for Regional Offices and DDA Headquarters Contact Information
https://dda.health.maryland.gov/Pages/training.aspx	Maryland Dept of Health - Developmental Disabilities Administration (DDA) webpage for Training Calendar & Resources
https://health.maryland.gov/dda/Pages/Resources/Archives/COVID-19.aspx	Maryland Dept of Health - Developmental Disabilities Administration (DDA) webpage for COVID19 and Appendix K Information
http://www.thearcmd.org/	The Arc Maryland is the largest statewide nonprofit organization dedicated to rights and quality of life of persons with I/DD and families
http://www.md-council.org/	Maryland Developmental Disabilities Council is an independent organization dedicated to advancing developmental disabilities inclusion
https://marylandsds.org/home/	Self-Directed Advocacy Network of Maryland, Inc. is a nonprofit focusing on individual's rights to self-determination

**This document is intended to distribute resources and information that may be of interest to Self-Directed Services stakeholders. Please disregard shared external web links if the content is not relevant.*