Legal Guardianship & Authorized Representatives

Sometimes, a court may appoint someone (a guardian or authorized representative) to handle legal matters for a Participant Employer. When this happens, we need to make sure the right person is clearly identified on all paperwork. This protects the Participant Employer and makes sure Fello follows all court orders and state and federal laws.

If someone is signing as a guardian or authorized representative, the Participant Team must give Fello the official court order reflecting their specific role and their authorities. Fello is legally required to follow these documents. If a change is made and a new court order is issued, Fello will need a copy of the updated order.

All court orders are reviewed by Fello's Legal Counsel.

Below is an example of how the signature section should be completed in the new hire packet:

Printed Name:
I/We, **LEGAL GUARDIAN OR AUTHORIZED REPRESENTATIVE NAME (if there are co-guardians both names must be listed here)**, am/are signing for Participant Employer, **PARTICIPANT EMPLOYER NAME**, as a legally authorized representative(s).

The nature of my legal authorization is (please check one):

Legal Guardian: ☐
Designated Representative: ☐
Parent (If Participant is under 18 ONLY): ☐
Other (Please Specify): _____ ☐

Guardian or Authorized Representative for Participant:

Guardian Signature:

(Co-Guardian signature will need to be included below only if applicable)

Co-Guardian or Authorized Representative Signature for Participant (If Applicable):

Signature Date:

Guardian Signature (If Applicable):

Date: