

IMPORTANT INFORMATION

- All Pay Periods begin on Sunday at 12:00am and end on Saturday two weeks later at 11:59pm.
- All Timecard/Evvie Approvals are required to be submitted by 5:00pm on the Due Date listed.
- Electronic time entries are processed in accordance with this 2026 Payroll Calendar. Evvie time entries received or approved after the due date will be processed in an off-cycle payroll.
- Holidays impact submittal due dates. Please approve/submit time entries by 5:00pm on the date indicated.

Period 1: 12/07/2025 – 12/20/2025

Due Date: 12/22/2025 by 5:00pm
Check Issued: 1/02/2026

Pay Period 2: 12/21/2025 – 01/03/2026

Due Date: 1/05/2026 by 5:00pm
Check Issued: 1/16/2026

Pay Period 3: 01/04/2026 – 01/17/2026

Due Date: 1/20/26 by 5:00pm
Due Date is Tuesday because of Martin Luther King Day
Check Issued: 1/30/26

Pay Period 4: 1/18/2026 – 1/31/2026

Due Date: 2/2/2026 by 5:00pm
Check Issued 2/13/26

Pay Period 5: 2/01/2026 – 2/14/2026

Due Date: 2/17/2026 by 5:00pm
Due Date is Tuesday because of Presidents' Day
Check Issued: 2/27/2026

Pay Period 6: 2/15/2026 – 2/28/2026

Due Date: 3/2/2026 by 5:00pm
Check Issued: 3/13/2026

Pay Period 7: 3/1/2026 – 3/14/2026

Due Date: 3/16/2026 by 5:00pm
Check Issued: 3/27/2026

Pay Period 8: 3/15/2026 – 3/28/2026

Due Date: 3/30/2026 by 5:00pm
Check Issued: 4/10/2026

Pay Period 9: 3/29/2026 – 4/11/2026

Due Date: 4/13/2026 by 5:00pm
Check Issued: 4/24/2026

Pay Period 10: 4/13/2026 – 4/25/2026

Due Date: 4/27/2026 by 5:00pm
Check Issued: 5/8/2026

Pay Period 11: 4/26/2026 – 5/9/2026

Due Date: 5/11/2026 by 5:00pm
Check Issued: 5/22/2026

Pay Period 12: 5/10/2026 – 5/23/2026

Due Date: 5/26/2026 by 5:00pm
Due Date is Tuesday because of Memorial Day
Check Issued: 6/5/2026

Period 13: 5/24/2026 – 6/6/2026

Due Date: 6/8/2026 by 5:00pm
Check Issued: 6/18/2026
Check Issued on Thursday because of Juneteenth

Pay Period 14: 6/7/2026 – 6/20/2026

Due Date: 6/22/2026 by 5:00pm
Check Issued: 7/2/2026
Check issued Thursday because of Independence Day

Pay Period 15: 6/21/2026 – 7/4/2026

Due Date: 7/6/2026 by 5:00pm
Check Issued: 7/17/2026

Pay Period 16: 7/5/2026 – 7/18/2026

Due Date: 7/20/2026 by 5:00pm
Check Issued: 7/31/2026

Pay Period 17: 7/19/2026 – 8/1/2026

Due Date: 8/3/2026 by 5:00pm
Check Issued: 8/14/2026

Pay Period 18: 8/2/2026 – 8/15/2026

Due Date: 8/17/2026 by 5:00pm
Check Issued: 8/28/2026

Pay Period 19: 8/16/2026 – 8/29/2026

Due Date: 8/31/2026 by 5:00pm
Check Issued: 9/11/2026

Pay Period 20: 8/30/2026 – 9/12/2026

Due Date: 9/14/2026 by 5:00pm
Check Issued: 9/25/2026

Pay Period 21: 9/13/2026 – 9/26/2026

Due Date: 9/28/2026 by 5:00pm
Check Issued: 10/9/2026

Period 22: 9/27/2026 – 10/10/2026

Due Date: 10/13/2026 by 5:00pm
Due Date is Tuesday because of Indigenous Peoples' Day
Check Issued: 10/23/2026

Pay Period 23: 10/11/2026 – 10/24/2026

Due Date: 10/26/2026 by 5:00pm
Check Issued: 11/6/2026

Pay Period 24: 10/25/2026 – 11/7/2026

Due Date: 11/9/2026 by 5:00pm
Check Issued: 11/20/2026

Pay Period 25: 11/8/2026 – 11/21/2026

Due Date: 11/23/2026 by 5:00pm
Check Issued: 12/4/2026

Pay Period 26: 11/22/2026 – 12/5/2026

Due Date: 12/7/2026 by 5:00pm
Check Issued: 12/18/2026

Pay Period 27: 12/6/2026 – 12/19/2026

Due Date: 12/21/2026 by 5:00pm
Check Issued: 12/31/2026
Check Issued Thursday because of New Year's Day